

# Personal Income Tax Return for the Year 2022

**Canham Rogers is pleased to complete your personal income tax return - in order to minimize your tax liability and to ensure that your return is filed promptly, please email us PDFs of the info below at least 3 weeks before the April 30th, 2023 filing deadline.**

[CRA Link: Do you have to file a Personal Tax Return](#)

[Canham Rogers Private Library](#)

## Tax Slips and Receipts

**Please forward all government tax slips received - the most common are listed below:**

<b>T3</b>	Trust Income	<b>T5008</b>	Security Sales & Tax package from broker
<b>T4</b>	Employment Income	<b>T2202a</b>	Tuition Receipts
<b>T4A</b>	Pension/CERB Income	<b>T1137</b>	Home Buyers Plan Statement
<b>T4A(OAS)</b>	Old Age Security	<b>INNS2</b>	Tax Installments paid
<b>T4A(P)</b>	CPP Benefits		
<b>T4RSP</b>	RRSP Income	<b>Receipts:</b>	Charitable Donations
<b>T4E</b>	Employment Insurance		Child Care Expense Receipts
<b>T4RIF</b>	RRIF Income		Medical Expenses
<b>T5</b>	Interest and Dividend Income		Political Donations
<b>T5013</b>	Partnership Income		RRSP Contributions

## Additional Information

**In addition to the above, please forward to us any information on the areas below:**

1. Have you moved? New Address: \_\_\_\_\_
2. Ontario Property Taxes or Premises Rent paid during the year (ONBEN):      \$ \_\_\_\_\_
3. Interest expense on Investment loans paid during the year:                      \$ \_\_\_\_\_
4. Support payments from or to past spouses:                      \$ \_\_\_\_\_                      \$ \_\_\_\_\_  
    Paid during the year                      Received during the year
5. Please contact us if you might qualify for:                      [2022 Home Buyers Amount \(\\$10K credit\)](#)
6. Capital Gains and Losses:                      Reqd for all stock sales during the year: Name of stock, Date of Sale, Number of shares sold, Total selling price of the shares (after commissions), Date of purchase, Total purchase price including commissions. All amounts must be in \$CDN currency.

## Selected Special CRA Forms

**Please do not send us any receipts for the below items - only the completed forms or summary info in an email or spreadsheet is required if any of these apply to you:**

<b>T2125</b>	Unincorporated business either as a sole proprietorship or as a partnership.
<b>T776</b>	Rental Property Income/Loss.
<b>T1135</b>	Individuals who held certain foreign property at any time during the year with a total cost of more than CAN \$100,000 must complete this form and forward to CRA with a copy to us. This generally excludes RRSP assets and property held solely for personal use. This form must be filed separately from the Tax Return.
<b>S3</b>	NB: Please notify us of any Sale of a Principal Residence in this tax year. Information re year of acquisition and sale price must be reported to CRA.

## Employment T4 - Home Office Expense Claims - 2022 Personal Tax Return

Option#	Method	Minimum Home Work Required	Employer Signature Required	Employee Form Required	Receipts Required to be Maintained by the Taxpayer?	Option#
#1	COVID-19 Flat Rate	No Minimums	NA	NA	No	#1
#2	COVID-19 Detailed	>50% of 1 month of 2022	<b>T2200S</b>	<b>T777S</b>	Yes	#2
#3	Traditional	>50% of <b>ALL</b> 2022 Work Time	<b>T2200</b>	<b>T777</b>	Yes	#3

For Option #1, Enter #days to claim: \_\_\_\_\_ (max 250). Claim is flat rate of \$2/day.

Options #1 and #2 are for claiming **ONLY** home office expenses, whereas Option #3 is for claiming home office and/or all other employment expenses.